



LONDON STUDY EXCURSION REGULATIONS

OBJECT OF THE RULES

The Regulations define the rules of the Project London Study Excursion hereinafter called the Project.

§ 2

ORGANIZER

The organizer of the Project is Students' Association "Profit", hereinafter referred to as the organizer, operating at Poznań University of Economics.

§ 3

PROJECT GOALS

1. The purpose of the Project is to create a program that will help young people to make new contacts, broaden their knowledge and capture the essence of capital markets.
2. The Project pursues its goal by providing a group of 20 students of Polish and European universities to 26 years old, selected during recruitment, hereinafter referred to as Participants, with a series of meetings with representatives of financial institutions held in London.

§ 4

PROJECT PARTICIPANTS

1. The Project is open to students of first and second degree studies, who at the time of the application are under 26, hereinafter referred to as Applicants.
2. Project Participant may not re-apply for participation in subsequent editions.
3. The Participant/Applicant is obliged to read the Terms and Conditions.

§ 5

PROJECT DURATION

1. Duration of the Project is set by the Project Manager after consultation with the Board, hereinafter referred to as the Management Board.

§ 6 PROJECT MANAGER

1. The organization related to the Project is provided by the Project Manager, appointed annually for each edition of the Project by the Project Manager of the previous edition of the London Study Excursion.
2. Project Manager is accountable to the Board for implementation of the Project and is obliged to provide the Board with information on the progress in organizing the Project. Management does not reserve any form of communication.
3. Project Manager makes all decisions upon consultation with the Board.

§ 7 RECRUITMENT OF PARTICIPANTS

1. Recruitment of Participants is carried out by Recruitment Committee, hereinafter referred to as the Commission which is appointed annually by Project Manager.
2. The Commission shall consist of not more than five members. President of the Commission is the Project Manager, who is also the coordinator of the recruitment process. In addition, the committee does substantive consultations with Project Partners.
3. The Commission shall take decisions by a simple majority resolution.
4. Recruitment of Participants takes place in two stages.
5. The only person who has guaranteed participation in the Project without going through the recruitment process is the Project Manager.
6. The Selection Committee has the right to delegate the second stage of recruitment to designated individuals whose decisions must be accepted by the Commission. The Commission reserves the right to object to all decisions.
7. Each participant's admittance procedure is assessed independently by individual members of the Commission. The decision about accepting or rejecting the candidature at consecutive stages is made by the Commission.
8. Upon completion of its work, the Commission shall draw up and submit to the Board, within 14 days from the last day of recruitment, protocol from their work.

§ 8

RECRUITMENT OF PARTICIPANTS - PHASE I

1. Any person interested in the Project, who fulfills the conditions set out in § 4, is obliged to send application through the website of the Project and send a CV in English to: Ise@sknprofit.pl. The deadline for applications is announced annually by Project Manager. Submission of application is equivalent to acceptance of the conditions of the Regulations.
2. For stage II of the recruitment Commission chooses persons on the basis of their applications. Applicants will be informed about being shortlisted for the second stage via e-mail.
3. The participant is obliged to send the Organizer, within deadline indicated by the Organizer, the declaration of willingness of participation in the Project (it will be sent by e-mail with the positive decision of the Commission). Failure to provide the above declaration, will result in the deletion from the list of Applicants.
4. The organizer reserves the right to disclose the recruitment of persons not qualified for the second stage.

§ 9

RECRUITMENT OF PARTICIPANTS - PHASE II

1. Stage II of recruitment takes place after sending the results. During the second stage, the Committee will conduct telephone conversations in English with people that have passed the I stage of recruitment. The dates of the talks will be determined via e-mail or phone.
2. The Commission reserves the right to change the composition of the group qualified for the second stage. The condition for authorizing the Commission to replace individual members, is failure in getting through to people admitted (on telephone) three times (during appointed time).
3. From among the Participants of phase II of recruitment, the Commission will select 20 to 25 persons, hereinafter referred to as Participants, who will be notified via e-mail.
4. In addition, 3 Participants of phase II will be entered on the reserve list, about which they will be informed by e-mail. Project Manager in justified cases, after consultation with the Commission, may increase the number of reserve.
5. Persons referred to above may obtain the status of the Participant in the event of participant's cancellation. Decisions on this matter are made by the Commission immediately after receiving information about the resignation of the Participant.
6. The participant is obliged to send the Organizer, within deadline indicated by the Organizer, the declaration of participation in the Project (it will be sent by e-mail with the positive decision of the Commission). Failure to provide the above declaration will result in the deletion from the list of Participants.

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§ 10
GENERAL RULES OF PARTICIPATION IN THE PROJECT

1. The starting date of the Project is set annually together with the announcement of the new edition of the Project. In special cases, the organizer reserves the right to change the date. Participation in the Project shall be granted only to persons who have undergone the process of recruitment and Project managers.
2. Participant is obliged to secure transportation to /from London within the deadline set by the Project Manager.
3. The participant is obliged to secure accommodation in London in the place designated by the Project Manager.
4. The Participant is obliged to travel around London in a manner determined by the Project Manager.
5. The Participant is obliged to participate in every point of the program. Individual cases taking into account the inability to appear at a meeting will be examined by each Project Manager.

§ 11
PROGRAM

1. The program is established by the Project Manager. It is implemented through substantive support of its partners, referred to in § 12.
2. The subsequent editions, each year, are announced no later than 2 weeks prior to the planned Project.

§ 12
PARTNERS

1. Partner of the Project, hereinafter referred to as Partner can be any institution that accepts and shares the goals of the Organizer and Project. The decision to grant the status of Partner shall belong to Project Manager.
2. Partner shall have the right to inspect and use personal data of Participants and trainees.
3. Project Partner, after prior consultation with the Project Manager has the right to propose one person to participate in the program.

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§ 13
PERSONAL DATA, DATA BASE

1. Participant and Partners acknowledge that the organizer has the right to inform the media about the progress of the Project, both before, during and after the Project, and express their irrevocable consent.
2. The organizer reserves the right to publish personal data and the image of the participant, as well as interviews with him conducted a participant expresses it irrevocable consent.
3. The Applicant agrees to personal data contained in the application being processed and placed in a database, which will be used for purposes related to the organization and conduct of the Project and other statutory activities of the Organizer.
4. The data contained in the database can be shared with partners or other sponsors, every participant/Applicant expresses the irrevocable consent. Applicant and the Participant shall have the right to access and update their personal data.
5. Partner Logo will be used with the consent of the Partner exclusively for marketing purposes.

§ 14
PROJECT COSTS

1. Each participant independently covers the costs associated with their participation in the Project.
2. The organizer covers the costs associated with the organization and promotion of the Project.
3. In the case of obtaining funds from the partners costs of organization and promotion are covered in the first place. Any surplus funds will be used to cover the costs mentioned in point 1 in equal amounts for each participant.
4. If the entire amount collected from the Partners is not used to cover the costs listed in point. 1-2, the surplus will be transferred towards the next edition.
5. The organizer recommends the Project Participants to take out insurance against accidents. Organizer assumes no liability related to the occurrence of a random event that could cause injury.

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§ 15 FINAL PROVISIONS

1. Start of the Project takes place after arrival in London.
2. Project Completion takes place after returning to Poland.
3. A participant after completion of the Project is required to complete a Project summary with due diligence, answering all the questions.
4. Decisions of the Commission and the Organizer in connection with the Project and the implementation of these Regulations, in particular as to qualifying Participants for subsequent stages, are final and not subject to appeal.
5. The Board reserves the right to make a binding interpretation of the provisions of these Regulations, the settlement of disputes relating to its use and any issues related to the Project, however, without prejudice to the right of the Commission to decide on the selection of Participants.
6. The Board reserves the right to change the number of people participating in the Project.
7. These Regulations are available for inspection on the website of the Project.
8. To all matters not settle herein, provisions of the Civil Code, Personal Data Protection Act, Copyright Act and related rights shall apply.

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